

Procedure for Obtaining Information under RTI Act 2005

- I. The application should be addressed to Principal, Govt. Arts and Science College, Ratlam (M.P.)
- II. Fee For Obtaining Information**
- Rs. 2/- for each page in A4 or A3 size paper created or copied.
 - Actual charge of cost price of a copy in larger size paper.
 - Actual cost or price for samples or models and For inspection of records, no fee for the first hour; and a fee of rupees five for each subsequent hour or fraction thereof)

Fee shall be charged for providing information under sub-section (5) of Section 7 as under

- Rupees fifty per diskette or floppy for information provided in diskette floppy
- Price fixed for publication or Rupees two per page of photocopy for information provided in printed form.

No fee will be charged from people living below the poverty line

Applicant would be provided information free of cost if the PIO fails to comply with the prescribed time limit.

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- III. Application along with the receipt of the fees paid (in original) must be sent to the following address :**

Principal,

Govt. Arts and Science College, Ratlam (M. P.)

- IV. In case of any doubt or inconvenience please contact the Public Information Officer, Government Arts and Science College, Ratlam (M.P.)**